

**MINUTES OF MEETING  
LAKE BERNADETTE  
COMMUNITY DEVELOPMENT DISTRICT**

A meeting of the Board of Supervisors of the Lake Bernadette Community Development District was held on Tuesday, October 28, 2014 at 6:30 p.m. at the Lake Bernadette Clubhouse, 5410 Golf Links Boulevard, Zephyrhills, Florida.

Present and constituting a quorum were:

|                     |                     |
|---------------------|---------------------|
| Michael Berman      | Chairman            |
| Elaine Sebastian    | Vice Chairperson    |
| William T. Castle   | Assistant Secretary |
| Robert W. Robertson | Assistant Secretary |
| Jane Tynes          | Assistant Secretary |

Also present were:

|                   |                   |
|-------------------|-------------------|
| Mark Vega         | District Manager  |
| Dan Nesselt       | Clubhouse Manager |
| Several Residents |                   |

*The following is a summary of the discussions and actions taken at the October 28, 2014 Lake Bernadette CDD Board of Supervisors meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Berman called the meeting to order and called the roll.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There was a request to include the website address on the agenda.

**THIRD ORDER OF BUSINESS**

**Consent Agenda**

- A. Approval of the Minutes of the September 23, 2014 Meeting**
- B. Acceptance of the Financial Statements Dated September 30, 2014**

Mr. Vega indicated the District came in under budget.

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| On MOTION by Mr. Robertson seconded by Mr. Castle with all in favor the consent agenda was approved. |
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**FOURTH ORDER OF BUSINESS**

**District Manager's Report**

- A. Motion Assigning Fund Balance as of September 30, 2014**

Mr. Vega explained this is a housekeeping item for auditing purposes. The proposed motion assigns the fund balance as follows:

- Operating Reserve - \$130,384
- Reserves – Clubhouse/Cabana - \$10,390
- Reserves – Court Amenities - \$17,862
- Reserves – Lake Embank/Drainage - \$12,162
- Reserves – Roadways - \$42,305
- Reserves – Swimming Pools - \$32,793

On MOTION by Ms. Tynes seconded by Mr. Castle with all in favor the fund balance as of September 30, 2014 was assigned as presented.

**B. Engagement of Berger, Toombs, Elam, Gaines & Frank for the Fiscal Year 2014 Audit**

The Board reviewed the engagement letter.

On MOTION by Mr. Robertson seconded by Ms. Tynes with all in favor the engagement letter with Berger, Toombs, Elam, Gaines & Frank for the Fiscal Year 2014 financial audit was approved.

**C. Aquatic Systems Report**

Mr. Vega distributed the reports for October and read an email from Mr. McGarry into the record, copies of which are attached hereto and made a part of the public record. The Board requested Mr. Vega look into who owns the pond by Double Eagle Court and contact them regarding its condition.

**SIXTH ORDER OF BUSINESS**

**Engineer's Report**

**A. Consideration of Invoice #140447**

This item was tabled at the last meeting for verification the expense was previously approved by motion and the auditor will not charge a fee to include a note about Fiscal Year 2015 funds being used to pay for an item repaired in Fiscal Year 2012. Mr. Vega reviewed the motion from the September 4, 2012 meeting approving the expense and indicated this will not affect the Fiscal Year 2015 audit. There was Board consensus to pay the invoice.

**FOURTH ORDER OF BUSINESS**

**District Manager's Report (Continued)**

**D. Follow Up Items**

Mr. Vega discussed the following:

- He provided Mr. Nesselt with contact information for quotes to resurface the tennis courts.
- He followed up with District Counsel on whether the District can suspend someone from using the facilities if they have caused damages. The District can suspend privileges if it is included in the Rules of Procedure. Suspension of privileges is not included in the current Rules of Procedure. Mr. Vega reviewed the legal process to adopt new Rules of Procedure.
- He is still waiting on a quote from Rainmaker to send a letter to the house on Montford Drive.
- There was discussion regarding the development of Zephyr Ridge.
- There was discussion regarding a new District Engineer.

On MOTION by Mr. Castle seconded by Mr. Robertson with all in favor staff was authorized to go through the RFQ process for engineering services.

**FIFTH ORDER OF BUSINESS**

**Attorney's Report**

There being no report, the next item followed.

**SEVENTH ORDER OF BUSINESS**

**Clubhouse Manager's Report**

The Board reviewed the Clubhouse Manager's Report, a copy of which is attached hereto and made a part of the public record.

- Mr. Vega reported the phone and internet system went down in the clubhouse on Saturday night. It is working as of this morning.
- There was an issue accessing the card system to add cards for two days. It has been resolved.
- There was discussion regarding lighting strikes. Mr. Vega will contact Duke as well as an electrician for information on surge protection.
- There was Board consensus to have a written report going forward.

**EIGHTH ORDER OF BUSINESS**

**Old Business**

Ms. Tynes requested the pictures in the game room be taken down.

**NINTH ORDER OF BUSINESS**

**New Business**

Mr. Robertson discussed the following:

- The light bulbs at the Eiland entrance need to be replaced.
- Several 4x4 ~~concrete~~ posts are missing from the Eiland entrance and need to be replaced with new ones.
- Mr. Vega discussed curtailing parking on the grass near the State Road 54 entrance to avoid irrigation damage.

**TENTH ORDER OF BUSINESS**

**Supervisors' Requests**

There not being any, the next item followed.

**ELEVENTH ORDER OF BUSINESS**

**Audience Comments**

The following was discussed:

- Mr. Rodney Vuurens discussed the following:
  - He suggested the ponds be checked between meetings to verify Aquatic Systems is following through.
  - He discussed tree trimming along the sidewalks and roads.
- Ms. Wren requested the District trim the oak tree behind her property. She was notified the property owner is responsible for trimming any branches over her property.

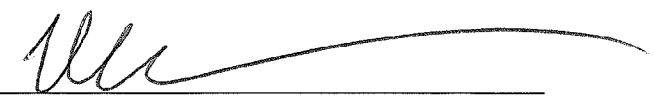
**TWELFTH ORDER OF BUSINESS**

**Adjournment**

There being no further business,

On MOTION by Mr. Castle seconded by Ms. Tynes with all in favor the meeting was adjourned at 7:44 p.m.

  
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 Mark Vega  
 Secretary

  
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 Michael Berman  
 Chairperson