

**MINUTES OF MEETING
LAKE BERNADETTE
COMMUNITY DEVELOPMENT DISTRICT**

A meeting of the Board of Supervisors of the Lake Bernadette Community Development District was held on Tuesday, January 27, 2015 at 6:30 p.m. at the Lake Bernadette Clubhouse, 5410 Golf Links Boulevard, Zephyrhills, Florida.

Present and constituting a quorum were:

Michael Berman	Chairman
William T. Castle	Vice Chairperson
Elaine Sebastian	Assistant Secretary
Robert W. Robertson	Assistant Secretary
Jane Tynes	Assistant Secretary

Also present were:

Mark Vega	District Manager
Bob Nanni	Severn Trent Services
Tonja Stewart	Stantec
Karl Kokomoor	DMK Associates
Dorian Popescu	DMK Associates
Dan Nesselt	Clubhouse Manager
Several Residents	

The following is a summary of the discussions and actions taken at the January 27, 2015 Lake Bernadette CDD Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Vega called the meeting to order and Mr. Berman called the roll.

SECOND ORDER OF BUSINESS

Audience Comments

There not being any, the next item followed.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Oath of Office

The newly elected Supervisors previously submitted their Oath of Office to the State.

B. Election of Officers, Resolution 2015-1

The following nominations were made:

- Mr. Castle nominated Mr. Berman as Chairman.
- Mr. Robertson nominated Mr. Castle as Vice Chairman.

Unapproved Minutes

On MOTION by Mr. Robertson seconded by Ms. Sebastian with all in favor Resolution 2015-1, designating Mr. Berman as Chairman, Mr. Castle as Vice Chairman, Mr. Vega as Secretary, Mr. Koncar as Treasurer, Mr. Bloom as Assistant Treasurer, Mr. Robertson, Ms. Sebastian and Ms. Tynes as Assistant Secretaries, was adopted.

FIFTH ORDER OF BUSINESS

Presentation from Engineering Firms

Ms. Stewart introduced herself to the Board, provided a presentation of Stantec's services and discussed her qualifications. She also answered questions from the Board.

Mr. Kokomoor and Mr. Popescu introduced themselves to the Board, provided a presentation of DMK Associates and discussed their qualifications. They answered questions from the Board.

There was Board discussion regarding the pros and cons of each firm.

- Mr. Berman:
 - Stantec is local and does a lot of work in Pasco County.
 - Both are equal in experience with paving and drainage.
 - DMK Associates does not work with districts in Pasco County, but they seem to have a faster response time.

Mr. Robertson MOVED to accept the proposal from Stantec and Mr. Castle seconded it.

- Mr. Robertson expressed concern that Stantec's corporate office is in Ybor.
- Mr. Berman and Ms. Tynes like the fact Ms. Stewart is working with DEP and believe she can help them with the Golf Course.
- Mr. Robertson stated Ms. Stewart is knowledgeable in dealing with Pasco County and has a frame of reference matching the District's experience.
- Ms. Sebastian noted she did great work with the District on ADA compliance.

On VOICE vote with all in favor the motion as previously outlined passed.

FOURTH ORDER OF BUSINESS

Consent Agenda

- A. Approval of the Minutes of the November 18, 2014 Meeting**
- B. Acceptance of the Financial Statements Dated December 31, 2014**

On MOTION by Mr. Robertson seconded by Mr. Castle with all in favor the financials were pulled from the consent agenda and tabled until the next meeting.

On MOTION by Ms. Sebastian seconded by Ms. Tynes with all in favor the minutes of the November 18, 2014 meeting were approved.

SIXTH ORDER OF BUSINESS

District Manager's Report

- A. Discussion of Mitigation Area Lake 30 and Review of Quotes for Required SWFWMD Inspection**

Mr. Vega reported SWFWMD is drawing attention to nuisance species in Lake 30. It cannot exceed 10% and needs to be corrected by the July 7, 2015 report. Ms. Clementi will attend the February meeting to discuss current maintenance and provide proposals to remedy Lake 30. The Board reviewed several quotes for silt removal and will address them at the February meeting.

- B. Aquatic Systems Report**

Mr. Vega stated the January report will be ready on January 30, 2015 and he will forward it to the Board. They will be on site tomorrow to address several issues. Their contract is up for renewal on April 1, 2015. The Board directed Mr. Vega to address the timeframe of when they are to submit their reports.

- C. Discussion of Basketball Lighting**

The following was discussed:

- Mr. Berman stated he was approached by a resident regarding lighting at the basketball courts.
- Ms. Sebastian indicated she is still getting complaints regarding the lights being consistently on at the tennis courts. Mr. Nesselt will review the electrical bill to see how much is being spent before deciding on whether a timer is necessary.
- The Board discussed lighting at the basketball courts and there was consensus that lighting would attract non-residents.

D. Follow Up Items

Mr. Vega reported the following:

- Once Stantec is formally engaged as the District Engineer he will ask Ms. Stewart to perform an easement survey.
- The trees were trimmed along Golf Links Boulevard.
- A tree was removed off of Double Eagle Court for safety reason.
- Mr. Robertson noted the fifth tree is still in the median on Montford Drive.
- Aquatic Systems does not use Copper Sulfate. They use all eco-friendly products.
- There was discussion regarding dredging the ponds for debris. There was consensus to hold off until this can be discussed with Ms. Clementi.
- Severn Trent Services is working on an email system.
- He mentioned several districts are going paperless and using tablets.
- He distributed Mr. Nanni's resume and discussed him becoming the new District Manager. There would be a transition period where both Mr. Vega and Mr. Nanni attend meetings together. Mr. Nanni addressed the Board and discussed his qualifications.
 - Mr. Castle feels adding Mr. Nanni as the District Manager will be positive because the District still has a history with Severn Trent Services.
 - Ms. Tynes stated the Board needs to trust Severn Trent Services is making decisions that will positively affect the District.
 - Mr. Berman and Ms. Sebastian were also in consensus with Mr. Nanni being the District Manager.

SEVENTH ORDER OF BUSINESS

Attorney's Report

Mr. Vega provided the Board with a sample of rules from another District as well as the District's current Clubhouse Rules and rental agreement.

EIGHTH ORDER OF BUSINESS

Engineer's Report

A. Clementi Environmental Consulting, LLC.

This item was discussed under the Manager's Report.

NINTH ORDER OF BUSINESS

Clubhouse Manager's Report

Mr. Nesselt reviewed his report, a copy of which is attached hereto and made a part of the public record.

TENTH ORDER OF BUSINESS

Old Business

A. Cabana Card Reader Quotes

Mr. Robertson noted they spend money almost on a yearly basis on card readers. He requested staff look into alternative options.

B. Court Resurfacing Quotes

The Board reviewed quotes from Florida Courts, Inc. and Welch Tennis Courts, Inc. to resurface the tennis courts.

On MOTION by Ms. Tynes seconded by Mr. Robertson with all in favor the proposal from Welch Tennis Courts was approved at a cost not to exceed \$9,000.

ELEVENTH ORDER OF BUSINESS

New Business

B. Proposal for Clubhouse Parking Lot Inlet Cleaning

Site Masters of Florida, LLC provided two options.

- Option 1 – Clean accumulated soil and debris from inlet closest to driveway entrance for \$500.
- Option 2 – Clean entire pipe run between driveway entrance and the inlet in parking lot for \$2,200.

The Board felt the quotes were too high. Mr. Vega will discuss this with Ms. Stewart.

A. Proposal for Sidewalk Repair/Replacement

Site Masters of Florida, LLC provided two options.

- Option 1 – Remove and replace four panels, grind two panel edges and remove tree roots for \$1,260.
- Option 2 – Remove and replace 60' of sidewalk and remove tree roots for \$2,700.

On MOTION by Mr. Robertson seconded by Ms. Tynes with all in favor Option 1 at an amount not to exceed \$1,300 was approved.

The following was also discussed:

- Mr. Nesselt received a quote to replace all 32 of the fluorescent light lenses at a cost of \$1,500. There are 10 broken ones, but the minimum order is 12 and cost \$800.

On MOTION by Mr. Castle seconded by Mr. Robertson with all in favor replacement of all the fluorescent light lenses was approved at an amount not to exceed \$1,600.

- Replacement fabric for the vandalized chair came in today. It will be reupholstered next week. The material cost \$175 and it will cost \$125 to reupholster.
- Mr. Robertson clarified he is satisfied with Severn Trent Services, but feels it is the Board's fiduciary responsibility to do Request for Proposals like they did with engineering services. This item was tabled for discussion at the February meeting.

TWELFTH ORDER OF BUSINESS

Supervisors' Requests

The following was discussed:

- Mr. Castle stated the HOA sign is tilted. Mr. Nesselt will contact Mr. Rials.
- Mr. Castle requested Mr. Nesselt continue to email weekly updates.

THIRTEENTH ORDER OF BUSINESS

Audience Comments


There not being any, the next item followed.

FOURTEENTH ORDER OF BUSINESS


Adjournment

There being no further business,

On MOTION by Mr. Robertson seconded by Mr. Castle with all in favor the meeting was adjourned at 9:07 p.m.



 Mark Vega
 Secretary



 Michael Berman
 Chairperson