

**MINUTES OF MEETING  
LAKE BERNADETTE  
COMMUNITY DEVELOPMENT DISTRICT**

A meeting of the Board of Supervisors of the Lake Bernadette Community Development District was held on Tuesday, February 24, 2015 at 6:30 p.m. at the Lake Bernadette Clubhouse, 5410 Golf Links Boulevard, Zephyrhills, Florida.

Present and constituting a quorum were:

Michael Berman	Chairman
William T. Castle	Vice Chairperson
Elaine Sebastian	Assistant Secretary
Robert W. Robertson	Assistant Secretary
Jane Tynes	Assistant Secretary

Also present were:

Mark Vega	District Manager
Bob Nanni	District Manager
Tonja Stewart	District Engineer
Dan Nesselt	Clubhouse Manager
Rosanne Clementi	Clementi Environmental Consulting
John Kauffman	Aquatic Systems
Several Residents	

*The following is a summary of the discussions and actions taken at the February 24, 2015 Lake Bernadette CDD Board of Supervisors meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Vega called the meeting to order and Mr. Berman called the roll.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There not being any, the next item followed.

**THIRD ORDER OF BUSINESS**

**Consent Agenda**

- A. Approval of the Minutes of the January 27, 2015 Meeting**
- B. Acceptance of the Financial Statements Dated December 31, 2014**
- C. Acceptance of the Financial Statements Dated January 31, 2015**

On MOTION by Mr. Robertson seconded by Ms. Tynes with all in favor the consent agenda was approved.
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**FOURTH ORDER OF BUSINESS**

**District Manager’s Report**

**A. Discussion of Mitigation Areas – Rosanne Clementi**

The following was discussed:

- Ms. Clementi and Ms. Stewart discussed stormwater ponds, which are a perpetual issue needing to be addressed as they age.
- Ms. Clementi suggested doing an assessment of all the ponds along with Mr. Kauffman and come back to the Board with a comprehensive report.
- Ms. Clementi reminded the Board the stormwater ponds are meant to be functional and not aesthetic.
- There was discussion regarding muck removal methodology. It was suggested Pond 23 be the trial pond.
- There was Board consensus for Ms. Clementi and Mr. Kauffman to evaluate the ponds and bring back recommendations.

**B. Aquatic Systems Report**

There being no questions or comments, the next item followed.

**C. Consideration of Records Retention Policy, Resolution 2015-2**

This is a housekeeping item to keep the District in compliance with State requirements.

On MOTION by Mr. Castle seconded by Mr. Robertson with all in favor Resolution 2015-2, adopting a records retention policy, was adopted.

**D. Resolution 2015-3 Designating Bob Nanni as Secretary**

On MOTION by Mr. Castle seconded by Mr. Robertson with all in favor Resolution 2015-3, designating Bob Nanni as Secretary, was adopted.

**E. Follow Up Items**

There not being any, the next item followed.

**FIFTH ORDER OF BUSINESS**

**Attorney’s Report**

There not being any, the next item followed.

**SIXTH ORDER OF BUSINESS**

**Engineer’s Report**

**A. Discussion of Clubhouse Parking Lot Inlet Cleaning**

This item will be addressed during a drier period.

**SEVENTH ORDER OF BUSINESS**

**Clubhouse Manager's Report**

**A. Revised Court Contract**

Mr. Nesselt reviewed his report, a copy of which is attached hereto and made a part of the public record.

- The court resurfacing contract approved at the last meeting is ready for execution.
- Quotes to replace the Cabana Pool access system were discussed.

On MOTION by Mr. Robertson seconded by Mr. Castle with all in favor replacement of the current access system to the Cabana pool was approved in an amount not to exceed \$2,000 with the recommendation being made from Mr. Nesselt to Mr. Berman and with final approval by Mr. Berman.

- Two showerheads were replaced in the men's locker room.
- The electric bill for lighting of the tennis courts average \$180 to \$250 from May to August. It doubles in the winter time. Mr. Berman requested Mr. Nesselt look into more energy efficient lighting such as LED.

**EIGHTH ORDER OF BUSINESS**

**Old Business**

There was discussion regarding RFPs for management services. Mr. Robertson will review the proposal process in May.

**NINTH ORDER OF BUSINESS**

**New Business**

Mr. Robertson asked if the District received a bill from the County for the repaving of Golf Links Boulevard. Mr. Vega responded five bills were received, two of which were addressed to the HOA. The parcels listed on the invoices are not on the Property Appraiser's website. Mr. Vega contacted Hillsborough County for clarification and they are looking into it.

**TENTH ORDER OF BUSINESS**

**Supervisors' Requests**

The following was discussed:

- Mr. Castle noted there is a hole opening up at the corner of Montford Drive and Birchmont Lane. Mr. Nesselt will notify the County.
- Mr. Castle asked who the *No Parking* and *No Solicitations* signs belong to at the entrances. Mr. Nesselt responded the HOA installed them. Mr. Castle noted he still receives solicitations. He stated if the signs are not being enforced, they should be taken down.

**ELEVENTH ORDER OF BUSINESS**

**Audience Comments**

The following was discussed:

- Ms. Hartman addressed several issues.
  - She expressed concern over drainage issues with the wetland in Augusta Links. The residents would like more communication of what is being done. Mr. Vega will look into it.
  - She would like more communication on things being done such as tree trimming and power washing.
  - Several items are outside of the District's scope and she was directed to the appropriate agencies.
- Mr. Metzger asked how residents can know what falls under the HOA and what falls under the District. He was told there is an ownership map available at the Clubhouse.
- Mr. Metzger asked when the District bonds will be paid off. He was told they are due to be paid off in 2017. The Board at that time will have to evaluate what to do.


**TWELFTH ORDER OF BUSINESS**

**Adjournment**

There being no further business,

On MOTION by Mr. Robertson seconded by Mr. Castle with all in favor the meeting was adjourned at 7:58 p.m.

  
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Bob Nanni  
Secretary

  
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Michael Berman  
Chairperson