

**MINUTES OF MEETING
LAKE BERNADETTE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Lake Bernadette Community Development District was held Tuesday, November 17, 2015 at 6:30 p.m. at the Lake Bernadette Clubhouse, 5410 Golf Links Boulevard, Zephyrhills, Florida.

Present and constituting a quorum were:

Michael Berman	Chairman
William T. Castle	Vice Chairman
Elaine Sebastian	Assistant Secretary
Jane Tynes	Assistant Secretary
Robert W. Robertson	Assistant Secretary

Also present were:

Robert Nanni	District Manager
Dan Nesselt	Clubhouse Manager
Scott Steady	District Attorney
Bob Van Liew	Resident

The following is a summary of the discussions and actions taken at the November 17, 2015 Lake Bernadette Community Development District's Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Berman called the meeting to order; Supervisors and staff introduced themselves.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Attorney's Report

A. Discussion of District Rules and Policies

The following was discussed:

- Mr. Berman stated the Board would like to adopt rules with appropriate sanctions that can be used if needed.
- Mr. Steady discussed implementing rules that are enforceable in compliance with Chapter 190, Florida Statutes.
- The District should adopt rules through the public hearing process.

- Mr. Steady will send the updated version of the Tampa Palms Open Space & Transportation District rules that they recently updated for the Board to review. He requested the Supervisors reply with their comments individually.
- There was Board consensus to prohibit use of e-cigarettes in non-smoking areas.

THIRD ORDER OF BUSINESS

Consent Agenda

A. Approval of the Minutes of the October 27, 2015 Meeting

B. Acceptance of the Financial Statements Dated October 31, 2015

Mr. Robertson stated he spoke with Mr. Nanni about an expense item listed as *reimbursed shared FedEx expense* with Meadow Pointe 1 CDD and a FedEx expense right above it for the same amount. He also requested additional information on what Stantec did for \$620.

Mr. Nanni will look into the inquiries and inform the Board via email.

On MOTION by Mr. Robertson seconded by Mr. Castle with all in favor the consent agenda was approved.

FIFTH ORDER OF BUSINESS

District Manager's Report

A. Aquatic Systems Report

A copy of the report was included in the agenda package and is attached hereto as part of the public record.

B. Follow Up Items

There were no follow up items.

SIXTH ORDER OF BUSINESS

Engineer's Report

There being none, the next item followed.

SEVENTH ORDER OF BUSINESS

Clubhouse Manager's report

Mr. Nesselt reviewed his report, a copy of which is attached hereto and made a part of the public record.

- Fun and Games Night is scheduled for December 4th.
- Santa Claus will be at the clubhouse on December 4th from 3:00 p.m. to 5:00 p.m. A total of 23 kids have already registered.
- The Clubhouse will be closed November 26th. It will close at noon on December 24th and will be closed December 25th.
- The Cabana Pool will close on December 1st instead of November 1st due to warm weather.

- Ms. Tynes noted the Clubhouse will also close at noon on New Year's Eve.
- Mr. Robertson stated the people who rented the Cabana Pool last weekend constructed a large item for a live foosball contest. Mr. Nesselt stated the person who rented it apologized because he said more people attended than he had expected.
- He obtained another proposal to remarkite the pool from Bayside Group, LLC in the amount of \$9,000. They have good references and were recommended by the pool service company. They have also been very professional and responsive.

Ms. Tynes MOVED to approve the proposal from Bayside Group, LLC to refinish the Cabana Pool at a cost not to exceed \$9,000 and Ms. Sebastian seconded it.

- Mr. Robertson reiterated proposals need to be included in the agenda package. Mr. Nesselt explained he did not receive it until yesterday.

On VOICE vote with Ms. Tynes, Ms. Sebastian, Mr. Castle and Mr. Berman voting aye and Mr. Robertson voting nay the proposal from Bayside Group, LLC to refinish the Cabana Pool at a cost not to exceed \$9,000 was approved.

- Mr. Robertson noted the website is missing minutes from February 2015. Mr. Nanni will look into it.
- The gate exit was modified and secured.
- Sunrise Propane removed the old tanks by the Cabana Pool with minimal damage and Bahr's Propane installed the new tank.
- Bahr's Propane will also provide an estimate to repair the fireplace.
- There was Board consensus to use the pool tiles preferred by the residents.
- The carpet and baseboard replacement in the men's locker room is scheduled for the first week of December.
- He found an almost new commercial grade elliptical worth \$3,300 that someone is selling for \$900.
- There was a mess left behind after a recent party for the room rental with alcohol. The person who rented the room paid an additional \$175 for extensive cleanup that had to be done.

EIGHTH ORDER OF BUSINESS **Old Business**

B. Consideration of New Workshop Date to Review Management Proposals

There was an issue with the public notice for the November workshop and it had to be cancelled.

On MOTION by Mr. Robertson seconded by Mr. Castle with all in favor a workshop to review management proposals was scheduled for January 5, 2016 at 7:00 p.m.

NINTH ORDER OF BUSINESS **New Business**

The following was discussed:

- Ms. Sebastian stated there is a car parked on her street without a license plate. One of the neighbors called Code Enforcement.
- Mr. Robertson asked for the status of the Interlocal Agreement with the County.
- Mr. Nanni responded he has been in contact with Ms. Maureen Peck. She told him a week ago she was going to meet with the County Attorney about this and let him know. Mr. Nanni has not heard back from her yet.
- Mr. Robertson requested the chain of email communications between Mr. Nanni and Ms. Peck so he can address this with someone at the County.
- Mr. Berman reported on the PACA meeting he attended.
 - There was discussion regarding vision statements. Mr. Robertson stated he is currently working on one with Mr. Nesselt.
 - They suggest keeping District business off social media.
 - Senate Bill 516 is in legislation. It is an update to the website requirements and would require live accounting software.
 - Senate Bill 406 has to do with playground equipment and if passed, playground safety inspections will need to be done by July 2018.
 - There was discussion regarding requirements of video recording retention.
 - District liability for sidewalks. Mr. Berman requested Mr. Nesselt look into the condition of the sidewalks the District is responsible for.

TENTH ORDER OF BUSINESS **Supervisors' Request**

Mr. Castle requested pricing on radar flashing speed signs.

ELEVENTH ORDER OF BUSINESS

Audience Comments

Mr. Van Liew discussed the following:

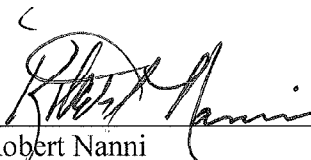
- He suggested having the page that is included in the newsletter with the list of contacts available on the table at the meetings.
- He noted there was a typo in the minutes from the October 27th meeting under *Clubhouse Manager Report*; the word *cars* should be *cards*. Mr. Berman noted that Mr. Castle's name is misspelled on 101. (*Note: the individual referenced on line 101 is Mr. Kenneth Cassel and not Mr. William T. Castle*) These changes will be reflected in the final copy of the minutes.
- He suggested the Board look into paying off the bonds with reserves based on interest being paid on the bonds versus interest earned on the reserve funds. Mr. Nanni will look into it. Mr. Castle recalled there was a prepayment penalty.

TWELFTH ORDER OF BUSINESS


Adjournment

There being no further business,

On MOTION by Mr. Robertson seconded by Ms. Tynes with all in favor the meeting was adjourned.



Robert Nanni
Secretary



Michael Berman
Chairman