

**MINUTES OF MEETING  
LAKE BERNADETTE  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Lake Bernadette Community Development District was held Tuesday June 28, 2016 at 6:30 p.m. at the Lake Bernadette Clubhouse, 5410 Golf Links Boulevard, Zephyrhills, Florida.

Present and constituting a quorum were:

Michael Berman	Chairman
William T. Castle	Vice Chairman
Robert Robertson	Assistant Secretary
Jane Tynes	Assistant Secretary

Also present were:

Mark Vega	District Manager
Dan Nesselt	Clubhouse Manager
Several Residents	

*The following is a summary of the discussions and actions taken at the June 28, 2016  
Lake Bernadette Community Development District's Board of Supervisors Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Berman called the meeting to order; Supervisors and staff introduced themselves.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

The following was discussed:

- Ms. Mullinax stated there is not enough parking space to accommodate the new renters on Janine Drive and their guests. They are parking illegally and often block other cars.
- Discussion ensued on whether the District has authority to tow illegally parked vehicles on District owned roads.
- Mr. Vega explained legislation recently changed and clarification is needed as to the interpretation of the new statute changes. He suggested discussing this situation with FHP so they can knock on the residents' door to let them know they cannot double park.
- Mr. Nesselt stated he notified the property owner of the issue as well.

**THIRD ORDER OF BUSINESS**

**Consent Agenda**

- A. Approval of the Minutes of the May 24, 2016 Meeting**
- B. Acceptance of the Financial Statements Dated May 31, 2016**

Changes were made to the minutes and Mr. Robertson requested information regarding the \$18 liability for *Sales Tax Payable* in the financials.

On MOTION by Mr. Robertson seconded by Ms. Tynes with all in favor the consent agenda was approved as amended.

**FOURTH ORDER OF BUSINESS**

**Attorney’s Report**

Mr. Vega reported that Mr. Steady recommends delaying the public hearing to adopt new rules and set the date at the July meeting.

**FIFTH ORDER OF BUSINESS**

**District Manager’s Report**

- A. Aquatic Systems Report**

A copy of the report was included in the agenda package and is attached hereto as part of the public record.

- Mr. Robertson questioned whether Ms. Clementi needs to inspect the moderate pocket erosion at Pond #30.
- Mr. Vega stated he and Ms. Stewart are going to inspect several areas. Ms. Stewart indicated it should be a simple repair; however, she does not recommend doing anything until October due to seasonal weather conditions.
- Mr. Robertson asked if the tire removal was done. Mr. Nesselt responded it was completed on June 20, 2016.

- B. Planting Cost Sheet and Proposals**

Mr. Vega reviewed the proposals from Aquatic Systems and Ms. Clementi. The Board requested more details from Ms. Clementi on her quote and her recommendations as the District’s consultant as to who should do the work.

- C. Follow Up Items**

Mr. Vega reported the following:

- Being the District’s monthly expenses are \$45,000, a total of \$270,000 will be kept in the money market account to cover expenses for the remaining six months.
- There was previous Board discussion regarding annuities. There is high gain potential; however, if the District needs to pull more than just the interest earned during the first

year, seven percent of the additional funds will be charged. Mr. Robertson does not feel the rewards are worth the risks.

**SIXTH ORDER OF BUSINESS**

**Engineer's Report**

Mr. Vega reported the following:

- Ms. Stewart met with County Commissioner Moore. The County has new employees who previously worked for the DOT. They are imposing more of the DOT standards on communities.
- Consequentially there was a meeting with the County Administrator, County Attorney and the Director of Transportation. They made it clear their new mandate is in accordance with DOT Standards.
- Ms. Stewart wants to provide a revised plan at the July meeting for the Board's review.
- Mr. Robertson asked if the onsite visit can be noticed so more than one Supervisor can attend if they would like. Mr. Vega suggested noticing it as a workshop. He will find out possible dates.

**SEVENTH ORDER OF BUSINESS**

**Clubhouse Manager's report**

Mr. Nesselt reviewed his report, a copy of which is attached hereto and made a part of the public record.

- There are 14 volunteers for the Fourth of July barbeque and 116 registered RSVPs as of today.
- Con Asset will look at the monument on Eiland Boulevard on June 30, 2016 and provide proposals for different options.
- Some mailboxes were vandalized a week ago.
- Some landscape lights at the Eiland Boulevard entrance were broken and had to be repaired. This also appears to be vandalism as they were hit with something and so was the post.
- There was a Health Department inspection yesterday. Everything passed, but it was noted the Clubhouse pool will eventually need to be re-marcited.
- He tried calling three different security companies to look at the camera system. A local company will come out July 6, 2016.

- Mr. Robertson asked the status of the laptop for the front desk. Mr. Berman indicated they are looking into the possibility of a small desktop that can be locked in the cabinet. A desktop is more cost effective.
- Sergeant Hobbs sent the invoices today. The invoices state he is working five hour shifts. There is also a separate administrative and scheduling fee of \$40 per hour. Mr. Vega will look into it.
- Mr. Robertson asked if he can find out when Sergeant Hobbs will be patrolling.
- New access cards were ordered. The cost of the cards will have to go up to \$10 per card due to costs increase. There was discussion regarding adopting a \$20 charge for replacement cards.
- A new employee was hired and will start on Fun and Games Night. She is a teacher and lives in the community.
- Mr. Nesselt will be on vacation from July 15 through July 20, 2016.
- Mr. Robertson asked about the gator dredging of the pond on Montford Drive. The District paid a \$2,500 deposit more than 30 days ago and they have not been out yet. Mr. Vega responded they were backed up due to weather conditions.

**EIGHTH ORDER OF BUSINESS**

**Old Business**

**A. Improvement List Review**

Mr. Robertson provided an update on the improvement list:

- The resident meeting had very low attendance. Those who attended provided feedback and there will be another meeting on July 30, 2016 at 4:00 p.m. It will be an open and advertised meeting.
- One of the residents stated there was a lack of community involvement. They are looking into the possibility of scheduling local day trips.
- With regard to the outdoor storage, there is an inconsistency between what staff thinks the District needs versus his notes to look for something 10' by 20'. Mr. Nesselt thinks something 10' by 12' could be placed near the Clubhouse as opposed to the other side of the basketball court. There was consensus to place a 10' by 12' storage near the propane tank. Mr. Robertson will look into costs for a 10' by 12' storage.

**NINTH ORDER OF BUSINESS**

**New Business**

The following was discussed:

- Mr. Robertson expressed safety concerns about alligators in the District ponds.
- Discussion ensued regarding warning signs for the District ponds.
- Mr. Robertson also suggested posting warnings on the changeable letter signs during mating season.
- Mr. Nesselt contacted a local company and received a quote of \$2,800 for 40 signs with posts and hardware.
- Another company quoted \$40 per sign for sturdy metal signs with 4' metal posts and heavy duty hardware. The price includes shipping and a picture of an alligator can be included at no additional cost.
- Mr. Robertson also indicated the HOA is interested in purchasing signs as well.

**TENTH ORDER OF BUSINESS**

**Supervisors' Request**

The following was discussed:

- Mr. Castle stated he would like the dead plants replaced on Golf Links Boulevard.
- Mr. Robertson stated there is still an issue with the height of the hedges behind the monument that says Autumn Shire and The Greens. They are too high and are blocking visibility for drivers.
- Mr. Berman asked if the Board was okay with Mr. Vega and him performing Mr. Nesselt's yearly review as the Chairman and District Manager. There was no objection from the Board.
- Mr. Robertson suggested doubling the gift card amounts given to employees during the holidays. There was Board consensus to double the amount from \$50 to \$100 for Mr. Nesselt and \$25 to \$50 for all other employees.

**ELEVENTH ORDER OF BUSINESS**

**Audience Comments**

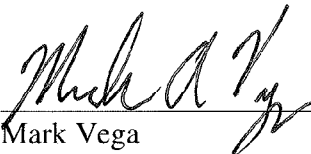
A resident asked if posting the alligator warning signs will protect the District from liability. The Board responded their main concern is for safety.


**TWELFTH ORDER OF BUSINESS**

**Adjournment**

There being no further business,

On MOTION by Mr. Robertson seconded by Mr. Castle with all in favor the meeting was adjourned.

  
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Mark Vega  
Secretary

  
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Michael Berman  
Chairman