

**MINUTES OF MEETING
LAKE BERNADETTE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Lake Bernadette Community Development District was held Tuesday July 26, 2016 at 6:30 p.m. at the Lake Bernadette Clubhouse, 5410 Golf Links Boulevard, Zephyrhills, Florida.

Present and constituting a quorum were:

Michael Berman	Chairman
William T. Castle	Vice Chairman
Robert Robertson	Assistant Secretary
Elaine Sebastian	Assistant Secretary

Also present were:

Mark Vega	District Manager
Dan Nesselt	Clubhouse Manager
Sabrina Kilgore	Aquatic Systems
Several Residents	

The following is a summary of the discussions and actions taken at the July 26, 2016 Lake Bernadette Community Development District's Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Berman called the meeting to order; Supervisors and staff introduced themselves. Mr. Berman provided an overview of the CDD and its responsibilities.

SECOND ORDER OF BUSINESS

Audience Comments

Audience comments were received by the Board.

THIRD ORDER OF BUSINESS

Consent Agenda

- A. Approval of the Minutes of the June 28, 2016 Meeting**
- B. Acceptance of the Financial Statements Dated June 30, 2016**

Changes were made to the minutes, which will be incorporated into the final copy of the minutes.

On MOTION by Mr. Castle seconded by Mr. Robertson with all in favor the consent agenda was approved as amended.

FOURTH ORDER OF BUSINESS

Public Hearing to Adopt the Fiscal Year 2017 Budget

Mr. Vega recessed the regular meeting and opened the public hearing.

- He noted the proposed budget for Fiscal Year 2017 keeps assessments at the same rate as the current fiscal year.
- The proposed budget was reviewed and questions from the public were answered.
- Mr. Vega reviewed Resolutions 2016-4 and 2016-5.

Mr. Vega closed the public hearing at 7:05 p.m. and reconvened the regular meeting.

A. Resolution 2016-4, Adopting the Budget

On MOTION by Mr. Castle seconded by Mr. Robertson with all in favor Resolution 2016-4, adopting the budget for Fiscal Year 2017, was adopted.

B. Resolution 2016-5, Levying Non Ad Valorem Assessments

On MOTION by Mr. Castle seconded by Mr. Robertson with all in favor Resolution 2016-5, levying non ad valorem assessments, was adopted.

FIFTH ORDER OF BUSINESS

Attorney’s Report

A. Setting a Public Hearing Date to Adopt Rules and Procedures

There was Board consensus to include the rules and procedures in the September agenda for discussion and set the public hearing to adopt the rules and procedures for October 25, 2016.

SIXTH ORDER OF BUSINESS

District Manager’s Report

A. Aquatic Systems Report

Ms. Kilgore reviewed her report; a copy of which was included in the agenda package and is attached hereto as part of the public record.

- Mr. Vega stated he spoke with Ms. Clementi regarding her proposal for aquatic plantings and she recommends the District approve Aquatic Systems’ proposal since they provide the maintenance services.
- Ms. Kilgore will prepare an informative article for the newsletter as requested by the Board.
- If approved, the plantings would be done by the first week of September 2016.

On MOTION by Mr. Robertson seconded by Mr. Castle with all in favor the proposal from Aquatic Systems for aquatic plantings was approved at a cost not to exceed \$4,000.

B. Follow Up Items

Mr. Vega reported the following:

- The \$18 liability for *Sales Tax Payable* in the financial report is something that is paid monthly. It is for the sales tax on room rentals.
- He inspected weirs and ponds with Ms. Stewart. There were several weirs they could not access to inspect. They are obtaining quotes from Site Masters and Biomass to clear areas for access.
- He showed Ms. Kilgore the area behind Braddock Drive because it was not being sprayed.
- FHP is knocking on doors and placing red tags on illegally parked vehicles on Janine Drive.
- Ms. Stewart is looking into addressing issues with Janine Drive for possible turnover to the County.

C. Meeting Schedule for Fiscal Year 2017

There was Board consensus to accept the meeting schedule for Fiscal Year 2017 as presented.

SEVENTH ORDER OF BUSINESS

Engineer's Report

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

Clubhouse Manager's report

Mr. Nesselts reviewed his report, a copy of which is attached hereto and made a part of the public record.

- There are 21 flower beds from the Clubhouse to the Eiland Boulevard entrance, most of which have not been updated in almost two decades. The landscaper provided a proposal to update all the flower beds in the amount of \$17,000. There was consensus to address this under the Fiscal Year 2018 budget once the debt service bonds are paid off.

- Two ceiling light ballasts had to be replaced in the women’s locker room for a total cost of \$120.
- The circulation motor is out at the Cabana Pool. A new one will be installed July 27, 2016 at a total cost of \$480.
- One of the elliptical machines had to be repaired for \$125.
- The Fourth of July Barbeque was a great success.
- Rainmaker trimmed bushes obstructing the view on Montford Drive as well as at the entrance to the Eiland Boulevard monument.
- The rotted wood on the Eiland Boulevard monument was replaced.

NINTH ORDER OF BUSINESS

Old Business

Mr. Robertson noted one of the lights on the Eiland Boulevard Monument is still out. Mr. Nesselt stated two lights will be installed this week.

A. Improvement List Review

The following was discussed:

- Mr. Robertson reviewed options for the storage shed. The 10’ by 14’ is \$2,295. This includes delivery and installation on leveled ground. Mr. Berman expressed concern over termites and there was consensus to have it on a concrete block.

On MOTION by Mr. Robertson seconded by Ms. Sebastian with all in favor the purchase of a 10’ by 14’ storage shed from Payless Homes at a cost not to exceed \$2,300 was approved.

On MOTION by Mr. Robertson seconded by Ms. Sebastian with all in favor an amount not to exceed \$2,000 was approved for site preparations for the storage shed.

- Mr. Berman provided an update on security cameras. Wireless units are not recommended in Florida. Installing fiber optics will provide enough bandwidth so that a DVR is not needed at the Cabana Pool. He will look into obtaining quotes.
- Mr. Robertson asked for an update on the gator signs. Mr. Nesselt responded the company the HOA uses quoted \$35 per sign and it includes the post. The Board requested a picture of what the signs will look at. Mr. Berman also requested pictures of the signs used at TPOST.

- There was discussion regarding recent changes to Chapter 190 providing towing authority to CDDs. Mr. Vega will follow up with FHP to find towing companies that will meet the statutory requirements.
- Mr. Vega reported FHP is charging \$40 in traveling fees. He will follow up with Sergeant Hobbs to make sure reports are submitted to the District.

TENTH ORDER OF BUSINESS

New Business

Mr. Nesselst stated a resident who is a police officer is parking his car in different areas as a deterrent.

ELEVENTH ORDER OF BUSINESS

Supervisors' Request

Mr. Robertson addressed the public regarding a meeting that will be held Saturday, July 30, 2016 at 4:00 p.m. to discuss the future of Lake Bernadette.

TWELFTH ORDER OF BUSINESS

Audience Comments

Audience comments were received by the Board.

THIRTEENTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Mr. Robertson seconded by Mr. Castle with all in favor the meeting was adjourned.



Michael Berman
Chairman