

**MINUTES OF MEETING
LAKE BERNADETTE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Lake Bernadette Community Development District was held Tuesday October 25, 2016 at 6:30 p.m. at the Lake Bernadette Clubhouse, 5410 Golf Links Boulevard, Zephyrhills, Florida.

Present and constituting a quorum were:

Michael Berman	Chairman
William T. Castle	Vice Chairman
Robert Robertson	Assistant Secretary
Elaine Sebastian	Assistant Secretary
Jane K. Tynes	Assistant Secretary

Also present were:

Mark Vega	District Manager
Dan Nesselt	Clubhouse Manager
Joe Hamilton	Aquatic Systems
Several Residents	

The following is a summary of the discussions and actions taken at the October 25, 2016 Lake Bernadette Community Development District's Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Vega called the meeting to order; Supervisors and staff introduced themselves.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Consent Agenda

- A. Approval of the Minutes of the September 27, 2016 Meeting**
 - B. Acceptance of the Financial Statements Dated September 30, 2016**
- There being no questions or comments,

On MOTION by Mr. Castle seconded by Ms. Tynes with all in favor the consent agenda was approved.
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FOURTH ORDER OF BUSINESS

Public Hearing to Consider Resolution 2017-1, Adopting Policies and Procedures

Mr. Vega opened the public hearing.

The Board reviewed the policies and procedures and made final changes.

On MOTION by Mr. Castle seconded by Ms. Sebastian with all in favor Resolution 2017-1, adopting policies and procedures, was adopted as corrected pending legal review.

FIFTH ORDER OF BUSINESS

Attorney’s Report

There being none, the next item followed.

SIXTH ORDER OF BUSINESS

District Manager’s Report

A. Aquatic Systems Report

A copy of the report was included in the agenda package and is attached hereto as part of the public record. Mr. Vega noted Ms. Kilgore’s is leaving Aquatic Systems. Mr. Joe Hamilton, the new representative assigned to the District, introduced himself to the Board.

B. Motion Assigning Fund Balance for Fiscal Year 2016

Mr. Vega proposed a motion assigning the fund balance as follows:

- Operating Reserve - \$135,372
- Reserves – Clubhouse/Cabana - \$38,144
- Reserves – Court Amenities - \$9,020
- Reserves – Lake Embank/Drainage - \$20,162
- Reserves – Roadways - \$68,905
- Reserves – Swimming Pools - \$31,548

On MOTION by Mr. Robertson seconded by Ms. Sebastian with all in favor the fund balance for Fiscal Year 2016 was assigned as presented.

C. FHP Report

A copy of the report was included in the agenda package and is attached hereto as part of the public record. Mr. Robertson requested some morning shifts.

D. Follow Up Items

The following was discussed:

- Mr. Nesselt spoke with a representative of Pasco County Mosquito Control. He provided pamphlets, which will be included in the next newsletter. He explained to Mr. Nesselt the issue with mosquito larvae is more common in small areas of standing water such as bird baths, puddles and clogged up gutters. In the six years this representative has been working on the ponds within Lake Bernadette he has never found mosquito larvae.
- Mr. Vega will notify Aquatic Systems to disregard the request for a quote on fish.

SEVENTH ORDER OF BUSINESS

Engineer's Report

A. Signage and Striping Proposal for Janine Drive – Tabled Items

This item was removed from the agenda. Mr. Vega reported Ms. Stewart is still working with Aquatic Systems on the storm water ponds.

EIGHTH ORDER OF BUSINESS

Clubhouse Manager's report

Mr. Nesselt reviewed his report, a copy of which is attached hereto and made a part of the public record.

- The next Fun and Games will be hosted November 4, 2016. A total of 27 kids attended the last one.
- The Clubhouse is closed on Thanksgiving Day, November 24, 2016. There was Board consensus to close the clubhouse at 4:00 p.m. the day before Thanksgiving.
- He will obtain quotes for sealing the Cabana Pool deck.
- He is obtaining a quote from Welch Tennis to repair the cracks on the basketball court.
- He is obtaining proposals to resurface the main pool surface. The contractor that resurfaced the Cabana Pool last year provided a verbal quote of \$11,000.
- The alligator signs will arrive on October 27, 2016 and will be installed by a handyman.
- Residents have asked him about cleaning the District sidewalks. He will obtain a quote.
- Ms. Stewart will be out to look at the condition of the pine trees behind The Manors. Ms. Stewart is looking into who is responsible for maintaining them.
- One of the tennis nets had to be replaced.
- The digital display on the pool heater had to be replaced.
- The community yard sale was successful.
- The Arts and Crafts Fair at the Cabana parking lot was a success.

- He installed a ramp for the storage shed.
- Santa Claus will be at the Clubhouse on December 9, 2016.

NINTH ORDER OF BUSINESS

Old Business

A. Discussion on Cameras and Fiber Optics Installation

Mr. Berman spoke with DataComm and they reduced their proposal for the cameras, but not the Fiber Optics installation. He will contact other companies for proposals.

Mr. Nesselts will reach out to electricians.

B. Improvement List Review

There are no new items to review at this time.

TENTH ORDER OF BUSINESS

New Business

There being none, the next item followed.

ELEVENTH ORDER OF BUSINESS

Supervisors' Request

The following was discussed:

- Mr. Robertson discussed moving the funds from the CD at Centerstate Bank to one yielding higher interest.
- Mr. Robertson discussed the missing pet signs posted within the District and questioned if the District has authority to remove them. Mr. Vega confirmed the District does have authority to remove them. Mr. Robertson suggested including an article in the next newsletter reminding residents of the pet registry.
- Mr. Castle asked about the entrance lights off of Eiland Boulevard. Mr. Nesselts received one proposal for \$5,000 and another proposal for \$2,500.

TWELFTH ORDER OF BUSINESS

Audience Comments

Audience comments were received by the Board.

TWELFTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Mr. Robertson seconded by Ms. Sebastian with all in favor the meeting was adjourned.

Michael Berman
Chairman