

**MINUTES OF MEETING  
LAKE BERNADETTE  
COMMUNITY DEVELOPMENT DISTRICT**

The meeting of the Board of Supervisors of the Lake Bernadette Community Development District held on February 28, 2017 at 6:30 p.m. at the Lake Bernadette Clubhouse, 5410 Golf Links Boulevard, Zephyrhills, Florida.

Present and constituting a quorum were:

Michael Berman	Chairman
Robert Robertson	Vice-Chairman
Robert Van Liew	Assistant Secretary
Jane K. Tynes	Assistant Secretary

Also present were:

Mark Vega	District Manager
Dan Nesselt	Clubhouse Manager
Tonja Stewart	District Engineer
Scott Steady, Esquire	District Counsel

*The following is a summary of the discussions and actions taken at the February 28, 2017 Lake Bernadette Community Development District's Board of Supervisors Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Vega called the meeting to order; Supervisors and staff introduced themselves.

**SECOND ORDER OF BUSINESS**

**Audience Comments on Agenda**

None

**THIRD ORDER OF BUSINESS**

**Consent Agenda**

- A. Approval of the Minutes of the January 24, 2017**
- B. Acceptance of the Financial Statements Dated January 31, 2017**

On MOTION by Ms. Tynes seconded by Mr. Van Liew with all in favor the consent agenda was approved as corrected. 4/0
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**FOURTH ORDER OF BUSINESS**

**Attorney's Report**

- The Board discussed special assessments with District Counsel.
- Mr. Steady reviewed Statute 170 with the Board.

- Discussion ensued regarding Pond 17.

On MOTION by Mr. Van Liew seconded by Mr. Robertson with all in favor the Board authorized staff to obtain a quit claim or special warranty deed from Tim Mobley for pond #17 and have it subsequently recorded on behalf of the District was approved. 4/0

**FIFTH ORDER OF BUSINESS**

**Engineers Report**

Ms. Stewart presented the following:

- Two proposals for the paving were presented.
- Discussion ensued related to cost for patching versus paving the road. This item was tabled until the finances are confirmed.
- Ms. Stewart provided a proposal for cleanup work on ponds which have never been maintained. She reviewed these ponds with the Board. She suggested the Board get a proposal from the aquatics company regarding treating these ponds.

**SIXTH ORDER OF BUSINESS**

**District Manager's Report**

**A. Motion to Declare Seat #2 Vacant**

On MOTION by Mr. Van Liew seconded by Ms. Tynes with all in favor Seat #2 was declared vacant. 4/0

**B. Resumes for seat #2 are to be emailed to mark.vega@stservices.com by March 15, 2017 for Board consideration at the March 28, 2017 meeting.**

- These resumes will be included in the March 28, 2017 meeting package.

**C. Double Eagle Paving Proposals**

- This item was discussed in the Engineer's report.

**D. Aquatic Report**

- Mr. Joe Hamilton provided an agreement as discussed at the January meeting for the addition of two sites to the current contract. They will be coming out twice a month instead of once a month.

On MOTION by Mr. Robertson seconded by Ms. Tynes with all in favor a contract expansion for Aquatic Systems changing their schedule from 12 to 24 visits annually at a cost of \$135 a month was approved. 4/0

- Mr. Hamilton also discussed sites 48 and 35.
- Beneficial vegetation was recently planted. The area was treated to kill off the nuisance vegetation, which will not cause harm to the beneficial vegetation.
- The area is still experiencing decreased water levels. He indicated this is an issue with other communities.
- Mr. Hamilton was questioned about pond 30. He indicated a homeowner is responsible for over half of the site, and they are responsible for the wetland portion of this pond.

**E. Letter from the Auditor**

- Mr. Vega stated this was a general letter.

**SEVENTH ORDER OF BUSINESS**

**Clubhouse Manager's Report**

**A. Big Dog Fence Proposal**

- Mr. Nesselt indicated these proposals were reviewed at the previous meeting.
- The proposals include different types of fencing and the price varies significantly, as they start at \$2000 and go all the way up to \$8000.
- Mr. Nesselt made some changes to the current fence, he repainted the post, replaced the chain links, replaced the signs. It looks significantly better from an esthetic point of view.
- Since securing the parking lot, it has made a significant difference on the vandalism
- The pool was recently renovated.
- Mr. Nesselt discussed costs of having the deck sealed, pressure washed, repair the cracked acrylic. This project will take approximately three days.
- Mr. Nesselt received a verbal as well as a written proposal from Mr. Bogder to repair the deck. He will get two other bids which he will present to the Board at the next meeting.

- Mr. Vega discussed increasing Mr. Nesselt spending authority.

On MOTION by Ms. Tynes seconded by Mr. Van Liew with all in favor increasing Mr. Dan Nesselt spending authority from \$1000 to \$2500 was approved. 4/0

On MOTION by Mr. Robertson seconded by Mr. Van Liew with all in favor increasing the Chairman, Mr. Bermans' spending authority to \$10,000 for emergency purposes only was approved. 4/0

- Mr. Nesselt informed the Board the pool motor went out.
- He received a quote from Pooltime but also received a second quote, which was \$600 cheaper. The cost was \$1600 to replace the motor, the pump and the seals.
- The motor has a two-year warranty.
- Mr. Nesselt had an electrician replace the on and off safety switch.
- Mr. Berman approved this emergency item.

On MOTION by Mr. Robertson seconded by Mr. Van Liew with all in favor to ratify the expenditure not to exceed \$1,700 was approved. 4/0

- Mr. Nesselt updated signage in the parking lots, also added a sign to the Manors' entryway. Mr. Nesselt was informed by Mr. Vega that a second sign will be added at the exit as per the Florida Statutes.
- Mr. Nesselt discussed the SFWMD issue. A resident had encroached into their backyard and basically not knowing had cleared out a section probably 8 x 10 and planted a row of plants. Mr. Nesselt received a call from a resident informing him of this also making him aware they had contacted SFWMD. He informed the resident in future to contact him first. It was noted the resident was encroaching in the wetland area. Pam, from SFWMD came out and spoke to the resident and everything has since been resolved.
- Card revalidation started February 6, 2017. So far he has only had six issues.

**B. Rainmaker Proposal**

- Mr. Nesselt reviewed the proposal with the Board but it was decided to go in a different avenue which would be more cost effective for the area involved.
- Mr. Vega introduced the Project Manager, Gabrielle Monday to the Board.
- Ms. Monday will be doing a project on the conduit with Mr. Berman. Ms. Monday will obtain a quote for an electrician and provide it to the Board at the next meeting.

**C. Florida Playstructures Proposal**

- Mr. Nesselt reviewed the proposal with the Board. He indicated he received a proposal for a replacement kiddie table.
- Since receipt of the proposal and based on the cost, Mr. Nesselt contacted the handyman and sent him pictures of the step area which needs repair at a cost of \$200.00 or less.
- Ms. Monday has been asked to obtain playground quotes and provide them to the Board at the next meeting.

**D. Pasco Patio Furniture Proposal**

- Mr. Nesselt is replacing the table, the existing umbrellas, and the umbrella bases.

**E. FHP Report**

- Mr. Nesselt reviewed the FHP report. There are many repeat offenders.
- The Board would like the officer to be present at various times during the day.

**EIGHTH ORDER OF BUSINESS**

**Old Business**

**A. Discussion on Cameras and Fiber Optics Installation**

- Mr. Nesselt suggested getting the camera for the club house. A quote from Complete IT was provided.

On MOTION by Mr. Berman seconded by Ms. Tynes. with all in favor the proposal from Complete IT for the cameras for the main building at a cost of not to exceed \$11,000 was accepted. 4/0

**NINTH ORDER OF BUSINESS**

**New Business and Supervisors' Request**

- Mr. Berman is looking for quote holiday lights.
- Discussion ensued with various ideas for holiday decorations.
- Discussion ensued regarding the areas that were pressure washed and the median which has not been pressure washed. Mr. Nesselt will obtain a quote.
- Mr. Berman stated he was informed the HOA will be having a meeting related to some irrigation issues which may or may not affect the District. He has asked Mr. Nesselt to attend on behalf of the Board.

**TENTH ORDER OF BUSINESS**

**Audience Comments**

- Resident comments were received by the Board.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Ms. Tynes seconded by Mr. Van Liew with all in favor the meeting was adjourned at 9:33 p.m.



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Michael Berman  
Chairman