

**MINUTES OF MEETING  
LAKE BERNADETTE  
COMMUNITY DEVELOPMENT DISTRICT**

The meeting of the Board of Supervisors of the Lake Bernadette Community Development District held on March 28, 2017 at 6:30 p.m. at the Lake Bernadette Clubhouse, 5410 Golf Links Boulevard, Zephyrhills, Florida.

Present and constituting a quorum were:

Robert Robertson	Vice-Chairman
Robert Van Liew	Assistant Secretary
Jane K. Tynes	Assistant Secretary

Also present were:

Mark Vega	District Manager
Dan Nesselt	Clubhouse Manager
Gabrielle Monday	Project Manager
Tonja Stewart	District Engineer

*The following is a summary of the discussions and actions taken at the March 28, 2017 Lake Bernadette Community Development District's Board of Supervisors Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Vega called the meeting to order; Supervisors and staff introduced themselves.

**SECOND ORDER OF BUSINESS**

**Audience Comments on Agenda**

None

**THIRD ORDER OF BUSINESS**

**Consent Agenda**

- A. Approval of the Minutes of the February 28, 2017**
- B. Acceptance of the Financial Statements Dated February 28, 2017**
- Discussion ensued regarding putting a budget line item R&M Roadways and Sidewalk in the next budget cycle.
- C. Acceptance of Annual Financial Audit Report for FY 2016**

On MOTION by Ms. Tynes seconded by Mr. Van Liew with all in favor the consent agenda was approved as amended. 3/0
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**FOURTH ORDER OF BUSINESS**

**Attorney's Report**

- Mr. Vega stated the attorney sent an email to the Board as he wanted to go over the discussion from the previous meeting and ensure everyone was clear about the scope.

**FIFTH ORDER OF BUSINESS**

**Engineers Report**

Ms. Stewart presented the following:

- Ms. Stewart has had conversation with Mr. Steady regarding some of these items.
- Mr. Steady requires an engineers' report from Ms. Stewart for the total cost of the methodology for the road assessment. Ms. Stewart will complete this and forward to Mr. Steady. Further discussion ensued and Mr. Vega requested Ms. Stewart to have this information available by April 14<sup>th</sup> to be part of the preliminary budget.
- The other item discussed was the boundary of the District.
- Ms. Stewart received the legal description from Mr. Steady. It appears a large piece of property was taken and pieces were taken out and they are trying to figure out which pieces were taken out. Ms. Stewart is working on this and should have this addressed next week.
- Mr. Vega indicated they found out from SWFWMD that the District map, which they have looked at for many years from American Consulting, is wrong. Ms. Stewart has pulled all the plans and easements and did some of the preliminary work. Mr. Vega will forward the drawings to her.
- Discussion ensued regarding the next phase of the storm water management.
- Aquatic Systems took a look at these areas and one of these ponds is on private property. It has been agreed to leave this until the rainy season at which time an inspection will be done to see how this pond is functioning.
- The actual outfall ditch for this system is also on private property, which makes it complicated. An inspection is needed to see how the pond operates or develop a game plan to notify either or any of the neighbors to deal with this.
- The other ponds are pond # 9,13, 35 and 45.

- Ponds 35 and 45 are in the northwest corner of the community and they have a wetland in between them. The other ponds are overgrown and need herbicide treatment and some manual removal.
- Pond #9 is on the maintenance list and is part of the Districts contract.
- Pond #13 is right off Golf Links Boulevard. This pond needs work.
- Ms. Stewart understands that Lake Bernadette is not part of the contract. She questioned Aquatic Systems if there is a reason why Lake Bernadette is not managed.
- Mr. Vega stated these ponds were discussed at the last meeting and both are in the District but not on the contract as they are not storm water management ponds.
- Ms. Stewart indicated they are part of the storm water management system which are currently being evaluated.
- It was mentioned they can look at ponds 35 and 45 for approximately \$12,000 or \$13,000 which Ms. Stewart feels is an affordable amount to get the storm water ponds functioning as they are designed to. She wants to ensure they provide storage even though she does not have the actual volumes and cannot find any of the drainage calculations so the best thing they can do is to get it in compliance with actual design plan.
- Ms. Stewart reviewed the location of the ponds on the map.
- Pond# 45 is not on the lake maintenance map and not part of the current contract.
- Pond #13 is the pond which requires physical removal of the growth. The growth has been there for some time and herbicide will not accomplish what needs to be done.
- Aquatic Systems will add ponds 13 and 45 to the current contract and will target the invasives in the wetland.
- Discussion ensued regarding the pond maintenance of the HOA and CDD. Discussion ensued regarding the clarification of the map issues and suggested to submit a letter to HOA requesting if they are interested in jointly maintaining the ponds. Discussion continued about other maintenance issues that are CDD responsibility versus HOA responsibility.

**SIXTH ORDER OF BUSINESS**

**District Manager's Report**

**A. Review of applicants for vacant seat #2**

- **Tony McCombs, Pablo Galarza and Dale Williams**
- Mr. McCombs was the only applicant present.
- Discussion ensued whether Mr. McCombs and Mr. Galarza can be appointed because they do not reside in the District. Mr. Vega will follow-up on this with Mr. Steady and inform the Board.

**B. Aquatic Report**

Mr. Joe Hamilton from Aquatic System presented the following:

- Discussion ensued regarding pond 35.
- Site 17 has a little bit of the perimeter algae. Beneficial plants were planted a few months ago to help reduce collateral damage.
- WA9 has been monitored for primrose grove, cattail grove and this area needs attention as pointed out by Ms. Stewart.
- Discussion ensued by Mr. Jay Taylor regarding the maintenance and inclusion of the other ponds which are 35, 45, WA9 and 13.
- Discussion ensued regarding costs for removal of invasive plants.
- Discussion ensued regarding previous and current cost and for clearing area.

On MOTION by Ms. Tynes seconded by Mr. Van Liew with all in favor not to exceed the amount of \$13,000 to clean up ponds 9, 13, 35, 45 by Aquatic Systems and adding ponds 13 and 45 to the contract was approved. 3/0

**C. Discussion of Neighborhood Watch Signs**

- At the last meeting Mr. Galarza questioned if the CDD would purchase neighborhood watch signs.
- Mr. Robertson shared a letter received by the HOA from Mr. Galarza in which he states the CDD agreed to purchase the signs. This was discussed at the February meeting and the request made asking the CDD if they would purchase signs.

However, Mr. Vega's only requested this item was to be placed on the March's meeting agenda for further discussion, there was no approval made.

- Mr. Vega provided the Board with a price for a playground for the budget process.
- The other project which Ms. Monday is doing is for the Chairman, which involves getting quotes for fiber to link the two buildings. Mr. Vega stated they went directly to the IT company and the quote includes the fiber and installation \$5500, and for the electrician to do the conduit and pull the fiber is \$2400. The total cost would be \$7,900 versus the original price mentioned of \$12,000.
- Discussion ensued regarding landscape lights from Rainmaker.
- The Board was reviewing the previous minutes to see if this item was approved and this item could not be found in the February minutes.
- Discussion ensued regarding the canopy for the playground.
- Mr. Vega shared the following information with the Board:
  - State Bill 1750 which is a bill to abolish payment to CDD Board Supervisors. Mr. Vega stated that in order for this Bill to go forward it would require a House Bill, but since there is no corresponding House Bill to the State Bill nothing happens and no new bill can be created.

#### **SEVENTH ORDER OF BUSINESS**

#### **Clubhouse Manager's Report**

- Mr. Nesselt gave an update of the upcoming events.
- He ordered a replacement picnic table for \$900.
- Discussion ensued regarding the pool lifts which are 7 or 8 years old. They need to be ADA compliant however the lifts never worked correctly.
- Mr. Vega indicated a lot of District's have been using the portable type lifts which can be stored away when not in use.
- The Board requested Mr. Nesselt get two proposals, one for the cost of one lift and one for the cost of two lifts. He will get a proposal for the cost of a portable lift.
- The pool deck was recently repainted just in time for Pasco County spring break. The same contractor which did the pool renovations did the deck.
- They received the new tables and umbrellas and Mr. Nesselt will now have the straps replaced.

- The question arose if the Golf Link Boulevard median had been pressure washed. Mr. Nesselt indicated it had been, but the company had lost their water source because of the County. Mr. Nesselt informed them there would be a fee to use the Districts' water so they are providing the District with a check for \$35 for the use of their water to complete the pressure washing.
- Mr. Robertson requested when they have another yard sale, all vendors who have tables when they pay their registration and provide them with at least five animal registration forms for them to have on their tables.
- Mr. Nesselt was asked about enforcement statistics. Mr. Robertson thought when this was approved that it was for two sessions a week as he noted FHP is only here once a week in the evening.
- Discussion ensued regarding scheduling FHP twice a week and having them provide morning coverage. This project was given to Ms. Monday to follow-up on.
- During the spring break the gate had been vandalized. Mr. Nesselt had Stan come and fix the locks on the gate at a cost of \$180.

**EIGHTH ORDER OF BUSINESS**

**Old Business**

**A. Discussion on Cameras and Fiber Optics Installation**

- This item was tabled.

**NINTH ORDER OF BUSINESS**

**New Business and Supervisors' Request**

- There being none, the next item followed.

**TENTH ORDER OF BUSINESS**

**Audience Comments**

- Resident comments were received by the Board.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

<p>On MOTION by Ms. Tynes seconded by Mr. Van Liew with all in favor the meeting was adjourned. 3/0</p>
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Michael Berman  
Chairman