

**MINUTES OF MEETING
LAKE BERNADETTE
COMMUNITY DEVELOPMENT DISTRICT**

The meeting of the Board of Supervisors of the Lake Bernadette Community Development District was held on May 23, 2017 at 6:30 p.m. at the Lake Bernadette Clubhouse, 5410 Golf Links Boulevard, Zephyrhills, Florida.

Present and constituting a quorum were:

Michael Berman	Chairman
Robert Robertson	Vice-Chairman
Robert Van Liew	Assistant Secretary
Jane Tynes	Assistant Secretary

Also present were:

Mark Vega	District Manager
Dan Nessel	Clubhouse Manager
Gabrielle Monday	Project Manager
Tonja Stewart	District Engineer
Scott Steady	District Counsel

The following is a summary of the discussions and actions taken at the May 23, 2017 Lake Bernadette Community Development District's Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Vega called the meeting to order; Supervisors and staff introduced themselves.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Consent Agenda

- A. Approval of the Minutes of April 25, 2017**
- B. Acceptance of the Financial Statements Dated April 30, 2017**

On MOTION by Mr. Robertson seconded by Ms. Tynes with all in favor the consent agenda was approved.

FOURTH ORDER OF BUSINESS

Attorney's Report

A. Special Assessment Resolution 2017-3 Approving the Road Resurfacing of Janine Drive and Resolution 2017-4, Setting the Public Hearing

- Mr. Steady explained each exhibit included in the resolutions to the Board.
 - Mr. Steady indicated the resolution and exhibits are to initiate the process of levying assessments on Janine Drive south of Golf Links Boulevard and adjustment of existing parking spaces in the landscape island within the Janine Drive cul du sac.
 - This is the process the City and Districts' utilize to levy assessments on properties to be able to make public improvements.

On MOTION by Mr. Robertson seconded by Mr. Van Liew with all in favor Resolution 2017-3 approving the road resurfacing of Janine Drive and Resolution 2017-4, Setting the Public Hearing for July 25, 2017 at 6:30 at Lake Bernadette Clubhouse, 5410 Golf Links Boulevard, Zephyrhills, Florida were adopted. 4-0

B. Special Assessments Resolution 2017-5 Approving the Road Resurfacing of Double Eagle Court and Resolution 2017-6 Setting the Public Hearing

- There are 42 units for this property – Double Eagle Court.
- Mr. Steady reviewed the cost for resurfacing of Double Eagle Court.
- The total assessments will be increased by 6%.
- Notices will be mailed out to all residents.

On MOTION by Mr. Robertson seconded by Mr. Van Liew with all in favor Resolution 2017-5 approving the road resurfacing of Double Eagle Court and Resolution 2017-6, Setting the Public Hearing for July 25, 2017 at 6:30 at Lake Bernadette Clubhouse, 5410 Golf Links Boulevard, Zephyrhills, Florida were adopted. 4-0

- Mr. Robertson indicated the motion made earlier relates to the Real Estate Committee which consists of himself, Mr. Vega and Mr. Steady.
- Mr. Robertson proposed to have a workshop on the real estate topic exclusively and would like to have the Board present.

- He suggested having the workshop between the June and July meeting. By a Board consensus, a workshop was scheduled for July 17, 2017 at 6:00 p.m.
- Mr. Steady explained how a workshop work within the Sunshine Statute.

FIFTH ORDER OF BUSINESS

Engineers Report

Ms. Stewart provided a report regarding ponds 35 and 45.

- Inspections were conducted on these ponds.
- Ms. Stewart reviewed how the herbicide treatment has been working.
- Ms. Stewart discussed the merger of the aquatic management contracts.
- Ms. Stewart and Mr. Nesselts created a site plan, which incorporates all the ponds, and the drainage structures.
- Ms. Stewart is uncertain what scope of services the District is currently paying for and is unaware of the cost the HOA is paying for their ponds.
- Ms. Stewart suggested starting from scratch and perhaps with the help from Blue Water and Aquatic Systems find out what their scopes are.
- Ms. Stewart stated between herself, Mr. Vega and, Mr. Nesselts they can come up with a scope which would be all inclusive.
- The Aquatic Systems contract was married off of the Blue Water so it had the entire scope of the Blue Water contract.
- There were some alcoves which were not clean and areas which were on the SWFMUD permit which had never been addressed and some areas have invasive vegetation.
- Pond 35 has invasive vegetation in it. It has two layers that connect to open water which appears to be a wetland area, which is fine as long as we find everything flowing through into the outfall structure

SIXTH ORDER OF BUSINESS

District Manager's Report

A. Distribution of the Proposed Fiscal Year 2018 Budget and Consideration of Resolution 2017-7 Approving the Budget and Setting the Public Hearing

- Mr. Vega reviewed the proposed budget with the Board.
- Minor changes were made to the assessment page. Funds were included in the budget for the roof and playground.

- Mr. Vega reviewed the playground shade structures with the Board and this will be discussed further at the next meeting.
- Mr. Vega reviewed the unassigned cash and the reserves with the Board and informed them a reserve analysis had not been done in quite some time.
- Discussion ensued regarding the various ongoing erosion projects and how this effects the reserves and unassigned cash.

Mr. Robertson MOVED seconded by Ms. Tynes to approve Resolution 2017-7 Approving the budget for Fiscal Year 2018 and Setting a Public Hearing on July 25, 2017 at 6:30 p.m.

On VOICE vote with Mr. Robertson, Ms. Tynes and Mr. Berman voting Aye and Mr. Van Liew voting Nay, the budget as approved and Resolution 2017-7 was adopted. 3-1

- The approved budget will be posted on the website.
- Per statute, notifications will be sent out to residents in Double Eagle and Janine.

B. Aquatic Report

- An overview was provided to the Board.
- Discussion ensued regarding the invasive vegetation at pond 35.
- Discussion ensued regarding the plants near pond 35.

C. Review of Applicants for Vacant Seat #2

- Mr. Vega provided one more resume received within the required time requested. However, it was not included in the agenda package.
- The Board reviewed the four applicant resumes.
- Each applicant provided a brief overview of their expertise and answered questions presented to them from the Board.
- Ms. Tynes nominated Ms. Barbara German to serve in seat #2.

On MOTION by Ms. Tynes seconded by Mr. Berman with all in favor, Ms. Barbara German was appointed to serve in seat #2 for the unexpired term of Mr. William Castle (11/2018). 4-0

- The Oath of Office was administered to Ms. Barbara German by Mr. Vega.

D. Playground

- Item was tabled for the July meeting.

SEVENTH ORDER OF BUSINESS

Clubhouse Manager's Report

A. Pool Lift Proposals

- Mr. Nesselts provided a couple of different types of pool lifts. He suggested that they go with the portable pool lift.
- Discussion ensued regarding the difference between the portable and a non portable lift.
- Mr. Nesselts will get more quotes on lifts and provide it to the Board at the next meeting.

Mr. Nesselts reviewed his report and the following was discussed.

- He informed the Board of the upcoming events. The next event is June 2. He feels the summer attendance numbers will increase.
- The next CDD meeting is scheduled for June 27, 2017.
- Mr. Nesselts is looking to organize the first ping-pong tournament. He is looking to schedule this on July 14, 2017. It will start at 1:00 with a single elimination tournament with trophies. Refreshments will be served. There is a \$10 fee for entry into the tournament for all ages.
- 4th of July BBQ is being organized and the volunteer group will be meeting at 2:00 pm tomorrow and Mr. Nesselts is looking for more volunteers.
- This 4th of July BBQ is their 10th year.
- Mr. Nesselts noted some cracks on the pool deck, which are not related to the recent repairs made. Mr. Nesselts has since patched these three areas of concern.
- Discussion ensued regarding the curbing at the entrance ways of the parking lot. Mr. Nesselts has received two proposals for this item. This item will be tabled for the July meeting.
- Discussion ensued regarding toilet paper. Mr. Nesselts is monitoring this issue and this situation has been resolved.

EIGHTH ORDER OF BUSINESS

Old Business

None

NINTH ORDER OF BUSINESS

New Business and Supervisors' Request

- Mr. Berman questioned if Ms. German will be provided with all the information related to the Board.
- Mr. Vega indicated that he will provide Ms. German with all the information and documentation related to being on the Board.
- Mr. Nesselt indicated he received a call regarding the network design.
- Mr. Vega will reach out to Thomas to this regard.
- Mr. Berman questioned if there was consideration having a workshop regarding the playground designs.
- Mr. Vega indicated he should have a quote from Tesla Roofing

TENTH ORDER OF BUSINESS

Audience Comments

None.

ELEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Tynes seconded by Mr. Van Liew with all in favor the meeting was adjourned. 5-0



Michael Berman, Chairman