

**MINUTES OF MEETING
LAKE BERNADETTE
COMMUNITY DEVELOPMENT DISTRICT**

The meeting of the Board of Supervisors of the Lake Bernadette Community Development District was held on October 24, 2017 at 6:30 p.m. at the Lake Bernadette Clubhouse, 5410 Golf Links Boulevard, Zephyrhills, Florida.

Present and constituting a quorum were:

Michael Berman	Chairman (<i>via telephone</i>)
Robert Robertson	Vice-Chairman
Robert Van Liew	Assistant Secretary
Jane Tynes	Assistant Secretary
Barbara German	Assistant Secretary

Also present were:

Mark Vega	District Manager
Tonja Stewart	District Engineer

*The following is a summary of the discussions and actions taken at the October 24, 2017
Lake Bernadette Community Development District's Board of Supervisors Meeting.*

FIRST ORDER OF BUSINESS

Roll Call

Mr. Robertson called the meeting to order; Supervisors and staff introduced themselves.

On MOTION by Mr. Van Liew seconded by Ms. Tyne with all in favor to allow Mr. Michael Berman to participate and vote via the telephone was approved. 4-0
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SECOND ORDER OF BUSINESS

Audience Comments on Agenda

- Residents provided their comments to the Board.
- Trooper Jeff Mason from Florida Highway Patrol provided a presentation to the Board.

THIRD ORDER OF BUSINESS

Splash Pad Presentation by Peter Dawson

- Florida Structures presented to the Board and they suggested having a survey to the community to get a buy in from the residents.

- Discussion ensued regarding the various types of playgrounds as it relates to age.
- Discussion ensued regarding the survey and how it will be distributed.
- Mr. Vega will work with Mr. Dawson to prepare to the survey for the community.
- The survey will be posted on the website and December agenda.
- Discussion considering sending the survey via mail at the next meeting.

FOURTH ORDER OF BUSINESS

Consent Agenda

- A. Approval of the Minutes of September 26, 2017**
- B. Acceptance of the Financial Statements Dated September 30, 2017**

On MOTION by Ms. Tynes seconded by Mr. Van Liew with all in favor the consent agenda as amended was approved. 5-0

FIFTH ORDER OF BUSINESS

Attorney’s Report

None.

SIXTH ORDER OF BUSINESS

Engineer’s Report

- Ms. Stewart reviewed the Double Eagle contract which was provided in the agenda package as well as the work schedule of the contractor. This contract was also reviewed by the districts’ attorney, Mr. Steady.
- A pre-construction meeting to walk through all the onsite details will be organized by Ms. Stewart. Once completed, she will provide Mr. Nessel and Mr. Vega with a report. A report will be prepared for the residents who may have any questions or concerns about this project.
- Ms. Stewart stated as part of the State Law, milling affects the permanent control survey points of the road. Ms. Stewart provided a proposal from the surveyor in the amount of \$4,800 to locate the existing point and replace them.
- The question arose regarding assessments. Mr. Vega indicated the 2018 assessments will remain the same and the additional years will be corrected.

On MOTION by Ms. Tynes seconded by Mr. Van Liew with all in favor acceptance of the ACPLM proposal in the amount not to exceed \$55,000 was approved. 5-0

On MOTION by Mr. Van Liew seconded by Ms. German with all in favor to have Stantec remove and install the survey pins in the amount of \$4,800 was approved. 5-0

- Discussion ensued regarding the two additional proposals which Ms. Stewart presented for HA5 maintenance installation.
- Ms. Stewart described the alternate maintenance product and its purpose. She stated this product is intended for younger road to extend their pavement life. Roads currently at the 10 to 15-year mark can be inspected and the decision made if these roads qualify to have the alternate maintenance. If the roads are in good shape and particularly those with extremely low traffic the road the product will still work. Unfortunately, Double Eagle's road is too deteriorated to use this product.
- In consideration for the HA5 application for Janine the following preparations need to occur:
 - Check the road for crack seals and whether it is a large crack.
 - Infrared any large areas that have large alligator cracks or any kind of potholes. They come and cut the area out and resurface it so when the HA5 gets applied on top of it, it is applied to a good surface.
- Ms. Stewart was informed the roads are in good shape but there are some areas which require to be fixed prior to starting this process. Ms. Stewart researched what the anticipated cost will be for the additional prep work. The historical data shows they basically should not exceed 8% of the age of the road.
- Ms. Stewart highly recommends within the next few years that this product be applied on Double Eagle as it is better than brand new asphalt. Ms. Stewart has video of the before and after for the parking lot area at Meadow Pointe IV clubhouse where this product was used. This will be discussed further at the next meeting once the final proposals have been received.
- For the last few months, they have discussed the invasive vegetation since they are getting out of the rainy season, she questioned the Board how they felt about going ahead with this project. Ms. Stewart will get their environmental scientist to do a general inspection to get an idea of how significant the invasive vegetation issues are.

- Ms. Stewart was questioned whether this was a SFWMD issue. She indicated no, that over the years' regular drainage inspections were not done during the dry period and they did not find out what structures where needed in order to be maintained.
- The last couple of years, after looking at the drainage reports she noticed they have had an explosion of invasive vegetation recruited in the buffer areas near where our ponds are.
- Upon discussing with the environmental group, it was noted because they had above average rainfall in 2013, 2014, 2015 which produced a climate in which this vegetation thrives. When we had the extreme dry weather, this spring, the material became hazardous, it became so thick, dense. The earlier this is discussed the sooner they could attempt to assess the situation.
- Ms. Stewart was questioned the cost it would be to do the assessment. She believes it could be done within her district engineer services budget so it is not considered an additional fee at a cost of approximately \$3,000.
- Discussion ensued regarding the engineer budget and whether they wish to use the funds to have the invasive vegetation assessed.
- Ms. Stewart discussed educating the residents regarding the invasive vegetation.

On MOTION by Ms. Tynes seconded by Mr. Van Liew with all in favor for the District Engineer via Rosanne Clementi to assess the invasive plants in the amount not to exceed \$3,000 was approved.
5-0

SEVENTH ORDER OF BUSINESS

District Manager's Report

A. Aquatic Report

- Mr. Joe Hamilton from Aquatic Systems presented his report to the Board.
- Question arose regarding an email received by a resident about pond 33 and pond 20. Mr. Hamilton provided an update regarding these items.
- Discussion ensued regarding phosphorus in the waterway.

- Aquatic Systems is going to provide the District with a complementary total phosphorus test on pond #20 and plans to have the report available at the next meeting.
- Safety chemical sheets will be provided to Mr. Nesselt to provide residents wanting to know what chemicals are being used in the area.

B. Double Eagle Road Schedule

- The District Engineer discussed the schedule in her report.

C. Playground Discussion

- Discussion ensued regarding the playground, the budget for the playground and the splash pad.
- Discussion ensued regarding fencing around the playground, tennis courts, basketball courts.
- Item was tabled for the further discussion at the November meeting.

D. Motion Assigning Fund Balance

- Mr. Vega reviewed the fund balance with the Board.

On MOTION by Mr. Van Liew seconded by Ms. German with all in favor motion assigning fund balance, September 30, 2017 was approved. 5-0

E. Audit Committee Selection Process

On MOTION by Ms. German seconded by Ms. Tynes with all in favor authorization to proceed with an audit RFP was approved. 5-0

EIGHTH ORDER OF BUSINESS

Clubhouse Manager’s Report

- Mr. Vega presented the two quotes received from Ms. Monday for pool maintenance from Triangle Pool and Suncoast Pool.
- Triangle Pool will provide service three times a week at a cost of \$895 a month.

- Suncoast Pool will provide services three times a week for a six-month period at a cost of \$940 a month and \$600 a month for six months only at this location.
- They are currently paying \$1300 a month for three times a week service and \$900 for three times a week service. The \$900 is only for the pool at the back in the winter when the cabana is closed.
- The goal is to get an additional proposal along with the two proposals already received and present it at the next meeting.

NINTH ORDER OF BUSINESS

Old Business

- Mr. Vega stated he spoke to an architect for \$2,500 but is questioning the direction the Board wishes to go.
- The Board discussed having a workshop and inviting the residents to participate. The consensus was to schedule it for January 30, 2018 at 6:30 p.m. to discuss the best use of the facilities.

TENTH ORDER OF BUSINESS

New Business and Supervisors' Request

- Discussion ensued regarding placing pending items under old business to be discussed at the next meeting.
- Currently the items for old business to be discussed at the November meeting are playground discussion and Pond 20 phosphorus testing results. Also will add community survey will check to see the status of this with Mr. Nessel.
- Discussion ensued regarding the \$3,200 water bill. Mr. Vega indicated this bill was reduced to \$500.
- The other action items are:
 - Discussion of the pancakes and pajamas.
 - Ms. Monday to review the new card systems for the cabana pool.
 - She will obtain quotes for chain link fence for the entire grounds.
 - Cost to raise the fence at the sides of the tennis court.
- Discussion ensued regarding playground proposals.

ELEVENTH ORDER OF BUSINESS

Audience Comments

- Resident comments were received by the Board.

TWELVETH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Robertson seconded by Mr. Van Liew with all in favor the meeting was adjourned at 9:46 p.m. 5-0



Michael Berman, Chairman