

**MINUTES OF MEETING
LAKE BERNADETTE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Lake Bernadette Community Development District was held on October 23, 2018 at 6:30 p.m. at the Lake Bernadette Clubhouse, 5410 Golf Links Boulevard, Zephyrhills, Florida.

Present and constituting a quorum were:

Michael Berman	Chairman
Robert Van Liew	Vice-Chairman
Barbara German	Assistant Secretary
Jane Tynes	Assistant Secretary

Also present were:

Mark Vega	District Manager
Brandon Romine	Project Manager
Jimmy Taylor	Aquatic Systems
Morgan Melatti	Aquatic Systems

*The following is a summary of the discussions and actions taken at the October 23, 2018
Lake Bernadette Community Development District's Board of Supervisors Meeting.*

FIRST ORDER OF BUSINESS

Roll Call

Mr. Vega called the meeting to order and Mr. Berman called the roll.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda

- None.

THIRD ORDER OF BUSINESS

Consent Agenda

- A. Approval of Minutes of September 25, 2018**
- B. Acceptance of Financials of September 30, 2018**

On MOTION by Mr. Van Liew seconded by Ms. Tynes with all in favor the consent agenda was approved as amended. 4-0

FOURTH ORDER OF BUSINESS

Attorney's Report

- Mr. Vega apologized to the Board as he was informed by the attorney about the public hearing notification and indicated the discussion held at the September meeting was not a

public hearing, but a discussion on the rules and procedure ahead of the public hearing set for the November meeting.

FIFTH ORDER OF BUSINESS

Engineer's Report

- Mr. Vega informed the Board that Ms. Stewart met with the County regarding Marsh Glen. The County admitted they made a mistake, but are currently playing internal politics as to where it goes now to get corrected. Ms. Stewart has another call with the County on Thursday with the outcome of their discussions. Once she receives this information, she will email Mr. Vega who will update the Board on the status.

SIXTH ORDER OF BUSINESS

Aquatic's Report

- Mr. Vega introduced the Aquatic Systems team, Ms. Melatti and Mr. Taylor.
- Ms. Melatti performed an all waterway inspection for the month of October. She reviewed the report pond by pond and provided a general overview.
- Mr. Vega stated under his report they will be discussing the quote he received from BrightView for Little Lake Bernadette. The district has received several complaints. The residents who were complaining indicated there was a lot of growth. Apparently, there was a new technician who mistakenly was spraying the wrong side of the lake bank for three months. This has since been corrected and he is now treating the correct side.
- Mr. Vega, Mr. Nesselt and the BrightView arborist met to take a look at the issues.
- Mr. Berman indicated they had storm water drainage issues and they were looking at brush control and out working with Ms. Stewart on brush fire prevention as a long term project.
- Ms. Tynes questioned if right now it will be just maintenance expenses. As per Mr. Berman, hopefully, they are trying. Mr. Vega stated they are better now financially than they have been in the last five years because they were being conservative. The District has caught up with previous years' maintenance in the past year.
- The question arose whether the alum added to a number of ponds were helpful. Ms. Melatti stated yes, ponds 17, 20 and 35 are represented positively in the inspection report. Ms. Melatti reviewed the report with the Board.
- Mr. Berman questioned with all the red tide in the news has she heard any changes in legislation that will be coming upstream? Ms. Melatti stated not yet.

SEVENTH ORDER OF BUSINESS**District Manager's Report****A. Post Card for Residents**

- Mr. Vega feels the post cards should be done after the shade install. He is going to let Mr. Romine wrap up on the playground. The shade installation will not occur until next month. Mr. Vega read the email received as it relates to the shade. The notice of commencement was kicked back by the County because they wanted the original not a scanned copy. The permit was approved pending the original notice of commencement.
- Mr. Romine stated Florida Fence will be bringing the fence out 12 feet to right near where the palm trees are. Between the two palm trees, they are going to put a gate which will open in the opposite direction of how it does right now, then the District will put in a five-foot-wide ADA compliant sidewalk which will extend to the playground and over to the park. Timbers and mulch will be installed starting next week. After the gates are installed Thomas will come out with Complete IT and install the access scanners.
- The original idea of the ramp is for it to have wheelchair accessible right from the sidewalk.
- Mr. Romine has been working with Miller to acquire the swing sets paint to match the playground at no cost because of the continuous delays.
- Discussion ensued regarding the climbing wall, as well as poor service provided by the company putting in the swing set. Mr. Van Liew mentioned whether they can report this company to the Better Business Bureau as they have been jerked around from the time this project got started in February 2018. He blames himself for not putting a deadline on the contract. Mr. Berman stated in their defense a lot of the issues was manufacturer related.
- Mr. Van Liew stated, they made a mess which had to be cleaned up and Mr. Nesselit had someone clean it up. Mr. Vega stated they contacted him and he told them to contact Linda and said they normally dispose of all of this in the dumpster but their dumpster was full so they put everything they could and asked if we could take care of this and Linda said yes.

B. Consideration of FY2018 Audit Engagement Letter

- Mr. Vega informed the Board they had a discussion with the auditor and informed them that they were going out to bid, if they cannot guarantee an ADA compliant audit. The auditors confirmed they would and the price will remain the same. The District is in an option year so they do not have to go out to bid. When they approved the original audit they were provided three optional years.

On MOTION by Ms. Tynes seconded by Ms. German with all in favor the consent agenda was approved as amended. 4-0

C. Motion to Assign Fund Balance

- Motion to assign fund balance as of September 30, 2018. This is done after every fiscal year. Mr. Vega explained when they approved the reserve numbers FY2018 budget in July 2017. They do not officially move this money until the end of the year because they might use some of it and the balance needs to be stated correctly for the audit.

On MOTION by Mr. Van Liew seconded by Mr. Berman with all in favor to assign fund balance as of September 30, 2018 as per the document enclosed in the agenda package was approved. 4-0

D. Discussion of letter from Resident

i. Tree Removal Proposal

- Mr. Driscoll had asked the Board to look at the trees which are on CDD property but are overhanging his house. To have those six trees removed will cost \$6,800 and \$225 to cut back a seventh tree. The reason it costs so much is that they have to come in with a lift, control the branches as they cut the branches.
- Mr. Vega stated if the Board cut these trees they will be setting a precedent.
- The arborist from BrightView reviewed and certified that all six of these trees are healthy. If they come down, it is due to an act of God at which time insurance will cover it.
- If the resident goes out and trims the tree and it dies, Florida case law protects the District and the individual is responsible for the death of a tree and will have to pay for its removal.

E. Little Lake Bernadette Proposal

- Mr. Vega reviewed the BrightView proposal. Discussion ensued regarding the overgrowth and cutting back the area. The cost is \$16,550 to clean that entire area, remove all the undergrowth, pull out all the cabbage palms, and to apply Garlon on all invasive growth.
- Additional quotes for this area will be obtained presented at the November meeting.

EIGHTH ORDER OF BUSINESS

Project Manager’s Report

- None

NINTH ORDER OF BUSINESS

Clubhouse Manager’s Report

- Mr. Vega stated Mr. Nesselt's report is in the agenda package.
- Discussion of the monument sign color choice was had and the Board opted to go with black. Green is the entrance monument at the HOA side.
- Mr. Vega reviewed the clubhouse interior renovation with the Board. He informed them this is the entire package which is being submitted to the County. This shows that all our exits are still the same and the overview of the facility.
- They removed a portion of the knee wall and now have a free weight area labeled, and it shows all the ADA specs. Mechanical has to be completed and Mr. Vega will be taking another picture of the electrical box tonight for the architect.
- Mr. Vega stated the AC system can be moved at an extra cost of \$10,000 to \$15,000, but right now it looks like they can work around it and save money.
- Mr. Vega was asked to review the general layout. He reviewed the layout with the Board.
- The Board asked if a larger printed copy of the drawings could be made available and remain at the clubhouse if residents wanted to have a look at it. Mr. Vega will ensure that this is done and post a copy to the website.
- Discussion ensued regarding various areas of the clubhouse improvements. Discussion of replacing some of the kitchen appliances such as the dishwasher, oven and microwave.
- Mr. Vega stated there is an option in the contract for the architects' interior designer. The Board liked this option and the total fee including interior design is \$32,425.
- On a Board consensus they were good with the design and they will go out to bid.
- By the next meeting bids should be received.

TENTH ORDER OF BUSINESS

New Business and Supervisors' Requests

- None

ELEVENTH ORDER OF BUSINESS


Audience Comments

- Audience comments were received.

TWELFTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Tynes seconded by Mr. Van Liew with all in favor the meeting was adjourned at 8:36 p.m. 4-0


Michael Berman, Chairman